

LIMITED-SCOPE AUDIT PROPOSAL

Office of the Governor: Comparing Staffing and Expenditure Levels for Three Commissions

SOURCE

This audit proposal was jointly requested by Representative John Alcala and Representative Louis Ruiz.

BACKGROUND

The Kansas Hispanic and Latino American Affairs Commission is established through K.S.A 74-6501 et. seq. and is housed within the Office of the Governor. Its purpose is to serve as a liaison between the Office of the Governor and the Kansas Hispanic and Latino community. Some of the commission's statutory duties include gathering and disseminating information on problems and programs concerning Hispanics and Latinos, evaluating existing programs and proposed legislation concerning Hispanics and Latinos, and advising school districts on training programs for bilingual education personnel. In fiscal year 2016, the commission's total expenditures were about \$86,000 which included staff compensation, rent, and travel.

Two other offices with similar purposes are also housed within the Office of the Governor: the Kansas Native American Affairs Office and the Kansas African American Affairs Commission. The purpose of the Native American Affairs Office is to provide a liaison between the Governor and Kansas Native Americans that helps ensure Native American concerns and needs are addressed in state policy making decisions. Similarly, the stated mission of the Kansas African American Affairs Commission is to devise strategies to address public policy concerns of the African American Community.

AUDIT OBJECTIVES AND TENTATIVE METHODOLOGY

The audit objectives listed below represent the questions that we would answer through our audit work. The proposed steps for each objective are intended to convey the type of work we would do, but are subject to change as we learn more about the audit issues and are able to refine our methodology.

Objective 1: How do the missions and resources of the Kansas Hispanic and Latino American Affairs Commission, the Kansas Native American Affairs Office, and the Kansas African American Affairs Commission compare? Our tentative methodology would include the following:

- Review state law and other relevant documents and interview officials within all three commissions to identify the mission, responsibilities, and duties of each of the three commissions.
- Collect and analyze personnel and accounting information for each commission to determine its staffing and expenditure level.
- Compare the mission, staffing, and expenditures levels of the three commissions to determine whether they are comparable and if not, to identify any significant differences.

ESTIMATED RESOURCES

We estimate this audit would require **100 staff hours** to complete.